

Japanese Food & Agriculture Assistant

Job seeker's requirement:
Japanese & English speaker.

Job scope:

- 1) Assist holding Japanese food business matching/exhibition & related work. Japanese food includes non halal & halal products.
- 2) Acquire appointment with food buyer; visit food buyer to support hearing.
- 3) Edit document using Power point, excel & word in Japanese or English.

Working hours:

Monday – Friday
8.30am – 4.30pm (7 hours work)

Salary:

- 1) RM6000
- 2) OT rate (Mon – Sat 1.5 or Sun 2.0)

Benefits:

- 1) Annual leave 14 days/year, pro-rata basis
- 2) Sick leaves 14 days/year
- 3) Medical fees RM50/month, if any

Location:

Jalan Conlay, Chulan Tower

Contract:

3 months contract (renewable until Mar 2018)

How to apply:

Please contact to Johnson Chen Jun Xian,
Beable Malaysia Sdn Bhd,
Johnson.chen@beable.com.my
+60122196303